



16 January 2024

Dear Parents and Carers,

I would like to start by wishing you and your families a very Happy New Year.

We have had a good start to the new term, with most students looking smart in their uniforms, but there are a few issues I would like to bring to your attention:

- Hoodies/masks of any kind except NHS medical masks are not allowed in school. We have a stock of medical masks should a student need them.
- The heating is on throughout the Academy so there is no need for your child to wear their coat in the building. It may be an idea for them to wear an extra layer of thin clothing underneath their uniform. Please ensure your child is wearing their coat to travel to and from school, along with hats and gloves in this very cold weather.
- Blazers must be worn at all times.
- Jewellery of any kind and for any reason is not allowed. This includes earrings, rings, necklaces and bracelets.
- We do not allow false eyelashes, nails or hairstyles which do not meet the expectations.
- Extreme hair styles and colouring are not allowed. The definition of extreme lies with the school. Hair adornments are to be plain blue or black.

May I request that if you have any items of uniform that your child no longer needs, please consider donating it to the Academy. I know that parents and carers greatly appreciate the opportunity to make use of good quality, pre-used uniform. You have most probably spent a considerable sum of money on uniforms for your child, so it is very important to label every item of clothing so that we can reunite lost property and owner very quickly. Please also remind students to keep their valuables on them rather than leaving them in unattended bags and blazers.

### **Punctuality**

Students must arrive at school before the bell for school is rung at 8.17am; students arriving after 8.19am are late and will be issued with an appropriate sanction. I very much appreciate your support in ensuring that your child arrives at school on time every morning, as well as your ongoing support of the Home/School Partnership in working together for your child's academic progress and success.

### **Safety on the way to school**

If your child uses public transport, please ensure that where possible, they get the bus from outside the school. All students must travel directly home and not congregate at local shops. This prevents them from being embroiled in any issues with the local community at and also ensures they get home in good time to rest and then do their homework. Please also remind them of behaviour expectations whilst using buses (see page 15 of the School Planner).



### **Boosting your child's success at school**

Please make sure that your child has a reading book or signs one out through the school library, which is full of amazing books and has a librarian who can really support with book choices and finding something they would like to read. In addition, please check they have their learning equipment, can access their Google Classroom and also complete any initial homework tasks set for them. If students are reluctant readers, encourage an audible book.

Please also ensure that you access Edulink so that you are kept well informed about your child's attendance, punctuality and engagement in school. If you are having issues with logging on to Edulink, please contact the school office at: [office@stpauls.greenwich.sch.uk](mailto:office@stpauls.greenwich.sch.uk)

### **Safeguarding - Lines of Communication**

In case you have any concerns which are safeguarding in nature, we have a full time, Designated Safeguarding Lead and a Deputy in the school who can be contacted as follows:

[Kim.Nicholas@stpauls.greenwich.sch.uk](mailto:Kim.Nicholas@stpauls.greenwich.sch.uk)

[Vicky.Jahans@stpauls.greenwich.sch.uk](mailto:Vicky.Jahans@stpauls.greenwich.sch.uk)

Please contact the Designated Safeguarding Lead (DSL) or Deputy DSL if you have any concerns about safeguarding or child protection. I am pleased to say we also have a wider team of trained staff to support the safeguarding work within the Academy and to ensure that there is a large enough team to respond to students and their families when they have any concerns.

If you have a concern out of Academy hours then you can contact **Greenwich MASH (Multi Agency Safeguarding Hub) on 0208 921 3172** or **Bexley Social Care for Children on 0208 303 7777**. If you believe that a child is at risk or has been exposed to risk it is your duty to inform the Police or Social Care (previously known as Social Services) in the borough that you reside in.

With my very best wishes,



**Mrs S Ward**  
**Principal**