



21 August 2023

Dear Parents, Carers and Families,

I hope this letter finds you and your families safe and well and enjoying the summer break.

I would like to confirm the arrangements for the start of the new academic year.

The new term will start on Wednesday 6 September and Year 7 will be expected at school on the following days and times during the first week:

Wednesday 6 September	8.20am - 2.20pm (normal finishing time for Wednesdays)
Thursday 7 September	8.20am - 3.10pm
Friday 8 September	8.20am - 3.10pm

Every student will receive a new School Planner on their first day in school. This is an essential piece of school equipment which students are expected to have with them at all times. Replacement School Planners are priced at £10. It contains useful information both for parents/carers and students. It would be very helpful if you and your child read sections of it together, especially pages 1 – 42. There are sections of the new School Planner which you will be required to complete/sign by **Monday 11 September**:

Page 1: Emergency Contacts

Page 3: Emergency Contacts (Duplicate page for your child's Form Tutor to retain)

Page 5: Home School Agreement

Page 36/37: ICT Acceptable Use Policy

Page 39: Use of Images Consent Form

May I also remind you to look at the 'Year 6 – 7 Transition' section on our website (<https://www.stpaulsacademy.org.uk/>) which can be easily accessed from the Home page by firstly clicking on the 'Parents and Carers' tab and then choosing 'Year 6 – 7 Transition.' You will find lots of key information to help guide you and your child through this process. There are also messages of welcome, advice and key information from members of staff and current students, so please do take a look before your child starts with us in September to assist you in supporting your child to prepare well for a successful start at St Paul's.

If you have not already collected your child's school uniform, you can contact the school Uniform Shop at spa.shop@stpauls.greenwich.sch.uk to arrange a convenient time for you to come in. Please double check that your child has all the required items by revisiting the Academy Uniform Policy.



I would advise you to label every item of your child's uniform before the new term starts; it is much easier to reunite a lost item with their owner if we know who it belongs to.

Students should ensure that they are fully equipped to start at the Academy in September with the following equipment:

- Reusable water bottle (filled at home)
- Reading Book
- Learning kit with stationery and Maths equipment
- Swipe Card
Your child will be issued with a Swipe Card when they start at St Paul's
- School Planner
Each student will be given a new Planner on their first day and must ensure it is carried with them at all times.

Please be aware that we have a non-negotiable policy with regard to:

- The wearing of jewellery, apart from a plain wristwatch.
- The wearing of make-up, including nail varnish, acrylic nails, false eyelashes.
- Extreme hairstyles and hair that is not a natural hair colour, including hair extensions.
- The use of mobile phones in school. All devices must be switched off completely (not just on silent mode) on arrival and kept in students' school bags.
- Piercings: All piercings are to be removed on school days, including on the journey to and from the Academy.

Please see the Academy website for term and holiday dates for the next academic year. This information will also be in your child's School Planner. Please also check the Academy website regularly for updates and important information: www.stpaulsacademy.org.uk

We are really excited to have the chance to work in close partnership with you over the next 5 years and I look forward to welcoming your child to St Paul's on the first day of their secondary career on Wednesday 6 September at 8.20am.

In the meantime, if you have any concerns, please contact Miss McNamara, the Head of Year 7 via e-mail: ciara.mcnamara@stpauls.greenwich.sch.uk

I hope you continue to enjoy the rest of the summer break.

With my very best wishes for a very happy and successful new academic year.



Mrs S Ward
Principal